

# Planning Council



**Jared Vega, Chair**

Thursday, July 14, 2011  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 304

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## Meeting Minutes

### In Attendance

**Committee Members** *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Abdul Hasan	LOA	Barr Jenkins	AT	Cheri Tomlinson		
EX	Claire Sinay	EX	Dan Lindell	AT	David Aguirre	ALT	Debby Elliott <i>alt: Philip Seeger</i>
EX	Deborah Frusciano <i>alt: Kimberley Bickes</i>	EX	Don Welsh	EX	Eric Moore	AT	Jared Vega
AT	Jennifer Lewis	EX	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Lucio Amado	AT	Maclovio Morales	AT	Marge Samson	ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>
AT	MiAsia Pasha	EX	Miguel Garruna	AT	Randall Furrow	EX	Rebecca Barnett
AT	Robert Solis	AT	Ron Hill	EX	Shoana Anderson	LOA	Tamra Stark

### Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Deanna Feintuch
AT	Edd Welsh		Georgina Lowe	AT	Jennifer Hawkins	AT	Victoria Jaquez
	Chantie Terrazas						

### Guests

Boni Lowney	Edward Ornelas	Charles Andrews	Bruce Weiss
Chavon Boston	Jon Martin	Gerardo Angulo	Mandee Rowley
Kenneth Bryant	Libby Hunt	Duvia Lozano	Martha Miller

**Support Staff:** John Sapero

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of Quorum**

Jared Vega determined that quorum was established with 13 of 25 members in attendance at approximately 5:14 pm.

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### **Review of the Minutes and Action Items From the Prior Meeting**

Participants silently reviewed the summary minutes for the June 28, 2011 meeting. MiAsia Pasha noted that the date and address of the meeting were incorrect.

**MOTION:** David Aguirre moved to accept the minutes as revised. Juan Carlos Perez seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Administrative Agent Update**

Rose Conner discussed:

- The transition to Centralized Eligibility is underway
- The Direct Dental Services Request for Proposal (RFP) has been released
- The Outpatient Ambulatory Medical Care RFP is awaiting HRSA approval before it will be released
- The start date for the jail testing program has been postponed until August 1<sup>st</sup>
- HRSA has issued GY 2011 awards, but it is not clear whether these are the final grant awards. HRSA will clarify this shortly

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### **GY 2011 Allocations**

Rose Conner provided proposed allocations for GY 2011, based on the grant award notice that was recently received. Rose detailed how the proposed funding would provide services in each category.

Phil Seeger asked how challenging it would be to adhere to HRSA's minimum 75% core funding/25% supportive funding requirements. Rose Conner replied this would not be an issue.

## **MEETING MINUTES** *continued*

**MOTION:** Keith Thompson moved to accept the allocations recommendations of the Administrative Agency as presented. Phil Seeger seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

Rose Conner then discussed that HRSA has imposed new requirements for Part A grant expenditures. These new requirements will be presented at an all-provider meeting. One of these requirements is that all payroll expenditures are reported on a monthly basis.

Jennifer Lewis asked if the AA or HRSA will review the payroll expenditures. Rose Conner replied that HRSA would conduct the review.

Mark Kezios thanked Rose Conner for transparency regarding the issue.

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### **Chair Update**

No update was provided.

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### **Membership Approvals**

David Aguirre presented Kimberley Yellow Robe for consideration by the full Council for appointment to the Planning Council as an Institutional member, representing the Social Security Administration. Kimberley provided a short statement. Additionally, Norman Wagner, who was introduced at a previous meeting, was recommended as General Public member.

**MOTION:** Randall Furrow moved to vote on the membership candidates by secret ballot. MiAsia Pasha seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

John Sapero discussed that Norman Wagner was currently a temporary employee for ADAP, and would not be representing ADAP officially. John provided an overview of the Bylaws regarding duplicate participation from an organization that housed multiple agencies. John related he had discussed the issue with the Membership Committee and Rules Committee members prior to the meeting.

Later in the meeting, David Aguirre announced that Kimberley Yellow Robe and Norman Wagner had been approved to be forwarded to the Board of Supervisors for approval to the Planning Council.

## **MEETING MINUTES** *continued*

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### **Revisions to the Mental Health, Substance Abuse and Nutritional Services Standards of Care**

John Sapero discussed Claire Sinay could not attend the meeting. Carmen Batista provided an overview of the revisions to each document and HRSA's new Part A program standards. Randall Furrow provided additional clarification. Rose Conner discussed the review process for the new Part A program standards. Rose noted that the Phoenix EMA's analysis process has been distributed by HRSA for other EMA/TGAs to model.

**MOTION:** Mark Kezios moved to accept the revisions to the three standards of care as presented. Randall Furrow seconded.

**DICUSSION:** None.

**OUTCOME:** The motion passed.

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### **Committee/Work Group Reports**

**Allocations:** No report was provided.

**Community Health Planning & Strategies:** No report was provided.

**Education & Empowerment:** Ron Hill discussed the committee would meet to discuss the planned Spanish-language Learn+Link+Live event.

**Membership:** Ron Hill discussed the committee would conduct new member interviews. The Committee meeting will change dates, to coincide with the Education & Empowerment meeting.

**Rules:** No report was provided.

**Standards:** No report was provided.

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### **Update: Other Ryan White Programs**

#### ***Part B:***

No update was provided.

#### **Part C**

No update was provided.

#### **Part D**

Boni Lowney discussed that Community Strength Award nominees are being accepted.

## **MEETING MINUTES** *continued*

Cheri Tomlinson discussed that routine opt-out HIV testing has begun at Maricopa Medical Center. Additionally, MIHS has formed an affiliation with the University of Arizona medical school. Finally, MIHS is working with other Ryan White grantees to determine a community viral load (a method to determine the overall health/wellbeing of people living with HIV in the community).

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### **Current Event Summaries**

Maclovia Morales discussed that Native Health will present an LGBT-focused event.

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### **Call to the public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 5:56 pm.